



OFFICE OF THE MAYOR

JAMES E. MAYO
MAYOR

February 17, 2014

318-329-2310
POST OFFICE BOX 123
MONROE, LOUISIANA 71210

Eddie Clark
Chairman, Monroe City Council

Dear Councilman Clark:

Please be advised that pursuant to Section 5-02 of the Charter for the City of Monroe, that I, Mayor James E. Mayo, presented a balanced budget to the Monroe City Council on February 1, 2014. The balanced proposed budget that I submitted contained all items specified in Part I, Part II and Part III contained in Section 5-03 of the Monroe City Charter.

Further, as required in Section 5-05, I presented a Capital Improvement Program which contained all requirements set forth in the applicable Section of the Charter of the City of Monroe.

Last year for the first time known to the Administration the participation by Department Heads was unnecessary and yielded no input that was accepted by the Monroe City Council in determining the budget finally approved by the Monroe City Council and vetoed by me. Therefore, there will be no input from Department Heads on the balanced budget that I already submitted until the introduction of the budget by the Council. The Administration has determined the Charter will be strictly adhered to and meetings with Department Heads is not authorized in Section 5-02 and 5-05 of the Monroe City Charter.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "James E. Mayo".

James E. Mayo
Mayor

Cc Dr. Ray Armstrong, Vice Chairman, Monroe City Council
Kenny Wilson, Monroe City Council Member
Betty Blakes, Monroe City Council Member
Gretchen Ezernack, Monroe City Council Member